

TEACHERS' AWARD
FOR BEST INVESTIGATED CLINICAL CASE

1. Eligibility

- Clinical Microbiologist (including PG students), member of VAMM, no age restrictions, should be the first and presenting author. Presenting author needs to register for the conference.

2. Protocol

- Submit full case report (not published earlier) as per standard format **of Indian Journal of Medical Microbiology** to the secretary VAMM, D (-) 30 days of VAMMCON or the last date announced.
- Clinical cases should bring out unique, multiple modalities and strategies of diagnostics microbiology used algorithmically leading to superior clinical decision-making.
- All eligible entries will be evaluated by independent judges consisting of panel of senior Clinician, Pathologist/ Radiologist and Microbiologist (from three different Institutes/ hospitals including scholarly private practitioners).
- The 3 best cases will be selected and authors are informed; two for presentation, one on standby, D (-10) days.
- Two cases will be presented during the session on Teacher's awards.
- Based on criteria such as case synthesis with a focus on diagnostics, presentations, and ability to handle questions the winner is to be judged for the award (no tie).

GUIDELINES FOR PREPARATION OF CASE REPORT FOR THE TEACHERS' AWARD AT THE VAMCON

(This is practically replica of Guidelines to Authors by IJMM for case reports with minor modifications)

1. Case report

- Recommended for description of uncommon infections or uncommon and perplexing clinical manifestations or clinical course of infections.
- Case reports should have good clinical documentation including treatment, follow up and effective use of diagnostic microbiology.
- It is advisable to include the clinician who is involved in patient management and procedures, as a co-author, for better documentation of clinical background of the case.
- Word limit of **1000 words**.
- **Title:** Concise and informative. Avoid abbreviations and formulae where possible.
- **Abstract:** The report should have an unstructured abstract limited to 100 words
- **Keywords:** Up to a maximum of 3 keywords
- It should be divided into **introduction, case history and discussion**.
- **References:** Maximum of 30 references allowed for case reports.
- **Figures and Tables:** Illustrations and images are encouraged in case reports but should be limited to **three** each (**change for teachers' awards entry against one each as per IJMM**).
- Authors need to declare: 'Patient or family consent has been taken'.
- Declaration of competing interest: -The authors declare that they have no known competing financial interests or personal relationships that could have appeared to influence the work reported in this paper.
- Acknowledgement (if any) to be as per standard.
- Other: -Use uniform Arial/Calibri Font with Font size of 14 for Heading and Font Size 12 for body. Use of Bold Font should be judicious (rather rare). Use Double spacing with normal margins as per Microsoft word documents.

2. Reference Style(As per IJMM)

- Follows **Vancouver** format for referencing
- **Text:** Indicate references by number(s) in square brackets in line with the text. The actual authors can be referred to, but the reference number(s) must always be given.
- **List:** Number the references (numbers in square brackets) in the list in the order in which they appear in the text.
- **Examples:**
- Reference to a journal publication:
 - [1] Van der Geer J, Hanraads JAJ, Lupton RA. The art of writing a scientific article. J Sci Commun. 2010;163:51-9. <https://doi.org/10.1016/j.Sc.2010.00372>.
- Reference to a journal publication with an article number:
 - [2] Van der Geer J, Hanraads JAJ, Lupton RA. The art of writing a scientific article.Heliyon.2018;19:e00205. <https://doi.org/10.1016/j.heliyon.2018.e00205>
- Reference to a book:
 - [3] Strunk Jr W, White EB. The elements of style. 4th ed. New York: Longman; 2000.
- Reference to a chapter in an edited book:
 - [4] Mettam GR, Adams LB. How to prepare an electronic version of your article. In: Jones BS, Smith RZ, editors. Introduction to the electronic age, New York: E-Publishing Inc; 2009, p. 281-304.
- Reference to a website:
 - [5] Cancer Research UK. Cancer statistics reports for the UK, <http://www.cancerresearchuk.org/aboutcancer/statistics/cancerstatsreport/>; 2003 [accessed 13 March 2003].
- Reference to a dataset: [dataset]
 - [6] Oguro M, Imahiro S, Saito S, Nakashizuka T. Mortality data for Japanese oak wilt disease and surrounding forest compositions, Mendeley Data, v1; 2015. <https://doi.org/10.17632/xwj98nb39r.1>.
- Other instructions
 - Note shortened form for last page number. e.g., 51-9,
 - For more than 6 authors the first 6 should be listed followed by 'et al.
 - For further details you are referred to 'Uniform Requirements for Manuscripts submitted to Biomedical Journals' (J Am Med Assoc 1997;277:927-34) (see also [Samples of Formatted References](#)).
 - Journal abbreviations sourceJournal names should be abbreviated according to the [List of Title Word Abbreviations](#)

SUBMISSION OF THE CASE REPORT TO THE SECRETARY VAMM

1. The case report needs to be submitted to the secretary VAMM as per the time line i.e D(-) 30days of the conference or date announced by the Secretary VAMM.
2. It should have the following
 - A) Covering letter
 - B) Undertaking form
 - C) Tile Page
 - D) Manuscript of Case Report (with Figures and Tables)
3. Format for above (para 2) is given below. The guide for using format is as
 - A) Delete all information highlighted with grey colour eg. **(Covering Letter Format)** or **(Maximum 3)** etc
 - B) Delete and type all information pertaining to your case in yellow highlighted eg **Name of the first Author**. Delete this and type your details with black font also remove highlight yellow.
 - C) Delete and write or sign in blue ink appropriate info highlighted in blue colour eg **Dear First name /Sir/Madam**. If I know secretary very well, then you can write his /her name or Dear Sir/Dear Ma'am as appropriate, remove highlight blue).
4. Title should be same on all documents submitted.
5. Maximum six authors are allowed. Maintain the same sequence everywhere i.e Undertaking certificate and Tile page. There should not be any authors name in manuscript page.

(Covering Letter Format)

6. Name of the first Author

7. Designation

Address of the first author

8. Mobile: XYXYXYXYXY

9. Email: abcd@xxxx.com

10. File no:

DD Mon-YY

11.

12. The Secretary VAMM

13. Add address

SUBMISSION OF MANUSCRIPT FOR TEACHERS' AWARD 20XX

Dear First name /Sir/Madam (as appropriate)

1. I have the honour to submit a case report titled “ ” for consideration for the Teachers' award at VAMCON being schedule on DD-Mon-YY.
2. I undertake that
 - (a) I am the first author of the case report.
 - (b) I am VAMM member (Membership no).
 - (c) I registered myself for the VAMCON as Delegate on DD-Mon-YY and my registration number is -XXX
 - (d) My MNC/ Maharashtra MC Registration no is YYYYYYY
 - (e) If selected, I will present the case at the session of the Teaches Award as per schedule of VAMCON conference.

Thanking you,

Yours' sincerely,

Signature

Enclosure: Undertaking (PDF Document)

Title page (PDF Document)

Manuscript (with table and figures) (PDF Document and Word Document)

UNDERTAKING CERTIFICATE

Manuscript title

I/we certify that I/we have participated sufficiently in the management of the case and intellectual content, conception of this case, as well as the writing of the manuscript, to take public responsibility for it and have agreed to have my/our name listed as a contributor.

I/We have taken the consent of patient or guardian of the patient. Further our institute/hospital have no objections in presenting this case report. I/we are responsible for any ethical consideration of the case report.

I/we believe the manuscript represents valid original work. Neither this manuscript nor one with substantially similar content under my/our authorship has been published or is being considered for publication elsewhere.

I/we agree that, if requested by the VAMM, I/we will provide the case details and investigations reports with masking patient's identity for examination by the VAMM.

Financial interests, direct or indirect, have been disclosed in the Title Page. Sources of outside support of the project are named in the Title page.

All persons who are not substantial contributors, are named in the Acknowledgment.

We give the rights to the first author do the rest of the correspondence on our behalf and he/she will act as the guarantor for the manuscript on our behalf.

I/We understand that the case report will undergo scrutinization by the VAMM and Judges nominated. **At all the times, the VAMM and Judges decision will final and binding to me/us.**

If selected, the first author will present the case at the VAMCON conference at the Teachers' award session. We understand co-author(s) is (are) not eligible to present the case at the session.

The absence of first author leading to non-presentation of case during the session will automatically result in withdrawal of claim for the award. In this situation, I/we understand the abstract might have published in conference manual; further, the organisers have the liberty take disciplinary actions as appropriate.

Sr No	Name and Designation	Signature	Date of sign
1	.	.	DD-Mon-YY
2	.	.	DD-Mon-YY
3	.	.	DD-Mon-YY
4	.	.	DD-Mon-YY
5	.	.	DD-Mon-YY
6	.	.	DD-Mon-YY

TITLE PAGE OF THE CASE REPORT

1. **Title of the case report:**
2. **Short title, if any** (Maximum 50 Characters)
3. **Author names**(Maximum six, at all pages the sequence should be same), **Designation, Affiliations and E-mailaddress**

Name	Designation	Affiliation	Email
First Author			
Co-authors			

4. **Other Detail of the first author.**
 - a. Qualifications
 - b. Mobile Number
 - c. Address for correspondence
5. **Information on case report**
 - a. Abstract word count:
 - b. Case report word count:
 - c. Number of References:
 - d. Number of tables:
 - e. Number of figures:
6. **Ethical approval statement:** Patient Consent was obtained and hence ethical approval is not required.

7. Credit authorship contribution statement

Author Name	Clinical case management	Conceptualisation and analysis	Manuscript writing	Review of manuscript

8. Declaration of competing interest

The authors declare that they have no known competing financial interests or personal relationships that could have appeared to influence the work reported in this paper.

(Or if any Please specify)

9. Acknowledgement: (If any)

Sr No	Name and Designation	Signature	Date of sign
1	.	!	DD-Mon-YY
2	.	!	DD-Mon-YY
3	.	!	DD-Mon-YY
4	.	!	DD-Mon-YY
5	.	!	DD-Mon-YY
6	.	!	DD-Mon-YY

(As per the sequence of name in title page, all co-authors to sign)

MANUSCRIPT OF THE CASE REPORT

(Arrange as per the following sequence)

Title

Short title (if any) (Maximum 50 Characters)

Abstract (Maximum 100 words)

Key words (Maximum 3)

Introductions

Case history

Discussion (Intro+ Case history+ Disc- Maximum 1000 words)

References (Maximum 30 as per Vancouver style)

Table (Maximum 3 on separate page)

Figures (Maximum 3 on separate page)
